

Scrutiny Standing Panel Agenda



Constitution and Members Services Scrutiny Standing Panel Tuesday, 4th March, 2008

Place: Committee Room 1, Civic Offices, High Street, Epping

Time: 7.30 pm

**Democratic Services
Officer:** Zoe Folley, Research and Democratic Services
Tel: 01992 564532 Email: zfolley@eppingforestdc.gov.uk

Members:

Councillors R Church (Chairman), R Morgan (Vice-Chairman), J Demetriou, R D'Souza, D Jacobs, J Markham, Mrs M McEwen, T Richardson, B Rolfe, D Stallan and Mrs J H Whitehouse

A BRIEFING FOR THE CHAIRMAN OF THE PANEL WILL BE HELD AT 7.00 PM PRIOR TO THE MEETING

1. APOLOGIES FOR ABSENCE

2. SUBSTITUTE MEMBERS (COUNCIL MINUTE 39 - 23.7.02)

(Assistant to the Chief Executive) To report the appointment of any substitute members for the meeting.

3. DECLARATION OF INTERESTS

(Assistant to the Chief Executive). To declare interests in any items on the agenda.

In considering whether to declare a personal or a prejudicial interest under the Code of Conduct, Overview & Scrutiny members are asked pay particular attention to paragraph 11 of the Code in addition to the more familiar requirements.

This requires the declaration of a personal and prejudicial interest in any matter before an OS Committee which relates to a decision of or action by another Committee or Sub Committee of the Council, a Joint Committee or Joint Sub Committee in which the Council is involved and of which the Councillor is also a member.

Paragraph 11 does not refer to Cabinet decisions or attendance at an OS meeting purely for the purpose of answering questions or providing information on such a

matter.

4. NOTES OF THE LAST MEETING - 15 JANUARY 2008 (Pages 3 - 6)

Attached.

5. WORK PROGRAMME (Pages 7 - 8)

(Chairman/Lead Officer). Attached.

6. MEMBER TRAINING REVIEW (Pages 9 - 30)

To consider a report (attached).

7. REPORTS TO BE MADE TO THE NEXT MEETING OF THE OVERVIEW AND SCRUTINY COMMITTEE

To consider which reports are ready to be submitted to the Overview and Scrutiny Committee at its next meeting.

8. FUTURE MEETINGS

The next programmed meeting of the Panel will be held on 28 April 2008 at 7.30 pm in CR1.